

HESA Collection Notice

The <u>Higher Education Statistics Agency</u> (HESA) is the official agency for the collection, analysis and dissemination of quantitative information about higher education in the UK. It was set up by agreement between relevant government departments, the higher education funding councils and universities and colleges. HESA gathers information from higher education institutions in the UK at the request of various statutory customers, such as the Department for Innovation, Universities and Skills and the Higher Education Funding Council for England. The data gathered is processed by HESA into a form suitable for each statutory customer, and is also used to produce statistics.

Like other higher education institutions, City of London College has to routinely pass certain personal data on current and former students to HESA and HESA's agents and contractors. City of London College also contacts recent graduates on HESA's behalf to conduct the Destinations of Leavers from Higher Education (DLHE) survey. These transfers of data are required by law and are also a condition of City of London College's funding. HESA has produced collection notices which higher education institutions are advised to make available to students. The notices explain why personal data has to be transferred to HESA and what HESA does with the data. Links to HESA's Student Collection Notice and collections notice for the DLHE survey are provided below. The notices and additional information on how HESA processes personal data are available on the Data Protection section of HESA's website. Please contact City of London College's registry department (info@clc-london.ac.uk) if you have questions or concerns relating to City of London College's transfer of data to HESA.

City of London College is committed to processing the personal data of students in accordance with the Data Protection Act. The College's <u>Data Protection Policy</u> provides further information on this commitment, and specifies the steps which City of London College is taking to conform to the requirements of the Act. Students are advised to read the <u>Student Data Protection Statement</u>, which summarises how City of London College gathers and processes data about students, and what data we transfer to other organisations such as HESA.

HESA has provided the following statements on the collection and use of personal data from students. The "We" referred to in the statements refers to City of London College.

Student Collection Notice

Destination of Leavers Collection Notice